

Town/Parish: _____

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| Priority | |
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Application ref (from request sheet) _____

| | | Yes | No | Not Known |
|----|--|-----|----|-----------|
| 1 | Does request relate to obstruction of private access? | | | |
| 2 | Is a mandatory marking the most appropriate solution? (is it in a location where enforcement would take place) | | | |
| 3 | If a mandatory marking is not appropriate, would an access protection marking be suitable? If YES forward request to Area office. | | | |
| 4 | Does the request raise road safety concerns? If YES forward directly to the Traffic & Network Management Team. | | | |
| 5 | Does request relate to parking contrary to highway code, e.g. parking too close to junctions? | | | |
| 6 | Does request relate to non residents parking in residential area? | | | |
| 7 | Is the problem related to vehicles being parked in a location to avoid paying local parking charges? | | | |
| 8 | Does the request relate to issues with access for Emergency Services? | | | |
| 9 | Does the request relate to issues with access for Waste & Recycling? | | | |
| 10 | Does the request relate to issues with access for public transport? | | | |
| 11 | Have other requests relating to the same location been received? | | | |

12 Are there any concerns for a particular group in the area, e.g. is there a high volume of schools, sheltered accommodation, are there regular visits from health workers, etc?

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13 Is the Town/Parish Council aware of any other parking issues in the immediate vicinity?

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14 Is there additional support for the request, if so who from? (Local Member, Emergency Services, resident's petition, etc.)

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15 Any other comments regarding request.

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